

Getting started

The Bay Bridge Administrators Wealthcare Portal provides quick & easy access to manage your Limited Health Reimbursement account (HRA).

Accessing the Bay Bridge Administrators Wealthcare Portal

The Bay Bridge Administrators Wealthcare Portal can be accessed by navigating to the following URL in your internet browser:

- <https://baybridge.wealthcareportal.com/Page/Home>

Registration

Step 1. If this is your first time accessing your online account, simply click the *register* button atop the right corner of the home screen.

Step 2. Complete the registration form (as shown below). Choose a username and password, then enter the required demographic information. Your *employee ID* is your Tribal ID number.

If you already have your HRA debit card, the card number can be used as the *employer ID* in the *registration ID* field. Otherwise, the Employer ID is NPAMIAMIHRA

Step 3. Click *register*. This process may take a few seconds. Do not click your browser's back button or refresh the page.

Secure authentication

The registration process also involves setting up your secure authentication parameters. This helps ensure your account is safe and secure.

Step 1. Select your security questions. You'll select four security questions and provide your top secret answers. These questions will be asked randomly during subsequent login attempts – to ensure no unauthorized access to your account.

Step 2. Verify your email address. When prompted, enter your email address and click *complete*.

Step 3. Submit your information. On the next page, you'll be asked to verify the information you've entered during the secure authentication process. After reviewing and confirming the accuracy of this information, click *submit setup information*.

The screenshot shows the 'Sign in' page. At the top, there is a lock icon and a privacy statement: 'We will maintain the confidentiality of your personal information in accordance with our privacy policy.' Below this is the 'Sign in' heading. There is a 'Username' input field. A link 'Forgot your Username? Let us help' is located below the field. A green 'SIGN IN' button with a checkmark icon is positioned below the field. A blue information box contains the text: 'To protect your personal information, we collect your password on a separate page.' At the bottom, there is a 'Don't have an account?' link and a green 'REGISTER' button with a person icon.

The screenshot shows the registration form. It includes the following fields: 'Username *', 'Password *', 'Password Strength', 'Confirm Password *', 'First Name *', 'Initial', 'Last Name *', 'Email *', 'Employee ID *', and 'Registration ID *'. The 'Registration ID *' field has a dropdown menu with 'Employer ID' selected. At the bottom, there is a checkbox for 'I accept Terms of Use'.